



## **'My igm' User Guide – APRIL 2009**

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# 'My igm' – USER GUIDE

## 1.0 Windows Based Customised View – New Homepage

Windows can be resized, repositioned and saved into 3 different **layouts** (Layout1, 2 and 3).

The screenshot displays the 'My igm' application interface with a customised view. The main window is titled 'Market Pulse - FX All' and contains a news article about the Pound. Other windows include 'Calendar - FX Majors' with a table of events, 'Viewpoints by Date' with a table of issuers, 'Technical Analysis - EUR/USD' with a strategy buy at 1.2850, and 'Screen Insider - IIIA' with market news. The interface also shows a toolbar with icons for power, home, and layout selection, and a menu bar with various options like 'IG Priced Deals - US' and 'Deal Search'.

Release Date	Time GMT	Country	Indicator/Event	Period	IGM Forecas
16Feb-27Feb	N/A	US	Consumer Price Index, M/M	Q2-09	N/A
16-Feb-09	13:30	Canada	Manufacturing Sales, M/M	Dec-08	N/A
16-Feb-09	13:30	Canada	Unfilled Orders, M/M	Dec-08	N/A
16-Feb-09	13:30	Canada	New Orders, M/M	Dec-08	N/A
16-Feb-09	13:30	Canada	Manufacturing Inventories, M/M	Dec-08	N/A
16-Feb-09	13:30	Canada	Manufacturing Inventory / Shipments Ratio	Dec-08	N/A
16-Feb-09	13:30	Canada	International Security Transactions, CAD	Nov-08	N/A
17-Feb-09	N/A	US	President's Day Market Holiday	-	-
17-Feb-09	12:45	US	ICSC-UBS, W/W - 2/14	Feb-09	N/A
17-Feb-09	13:30	US	Empire State Index	Feb-09	N/A
17-Feb-09	13:55	US	Redbook Retail	Feb-09	N/A

Date	Issuer	Size	Coupon	Maturity
04-Mar	RBS	GBP 3bn	3mL+35	Sep-10
04-Mar	SFEF	EUR 6bn	2.375	Mar-12
04-Mar	KfW	USD 4bn	3.5	Mar-14

(Tip: Resize windows using the right hand corner, move windows by clicking and dragging on the title bar)

## 1.1 Default Home

Tick the 'Default Home' box on the 'My igm' toolbar to set this view as your login page.

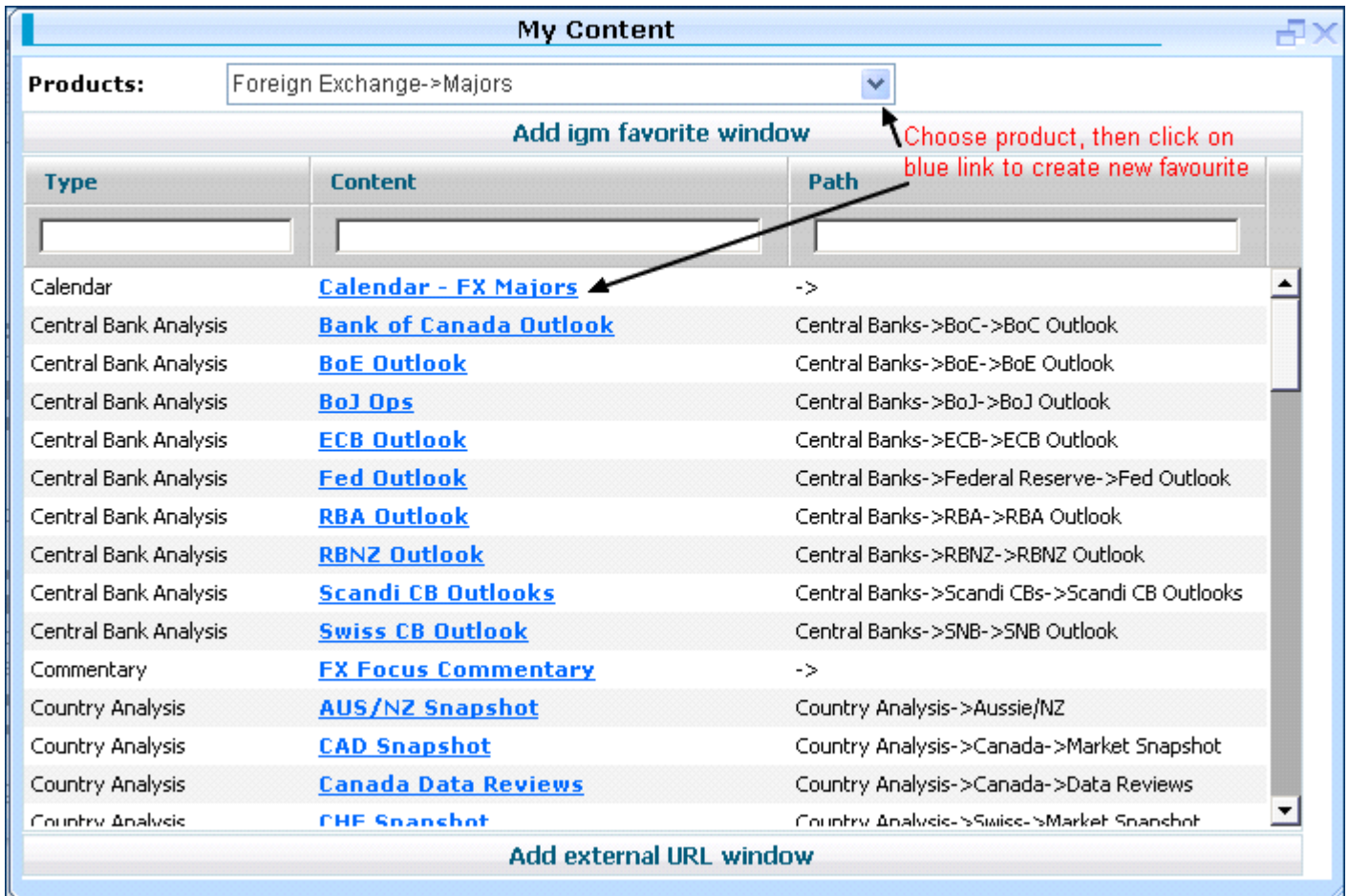
The screenshot shows the 'My igm' application toolbar. The 'Default Home' checkbox is checked and highlighted with a red circle. The toolbar also includes icons for power, home, and layout selection, and a menu bar with various options like 'IG Priced Deals - US' and 'Deal Search'.

## 1.2 Adding Favourites

Create new favourites windows by clicking **on this tool button**  in the 'My igm' menu bar.

Simply choose your Product from the top drop-down window and click on the blue link to add a favourite window. You can add any content displayed in the list ranging from scrolling commentary pages, economic calendars, credit databases, quick deal list lookups and links to pdf or Excel reports.

**External urls** can also be added by clicking on the 'Add external URL window' bar at the bottom of the My Content window displayed below.



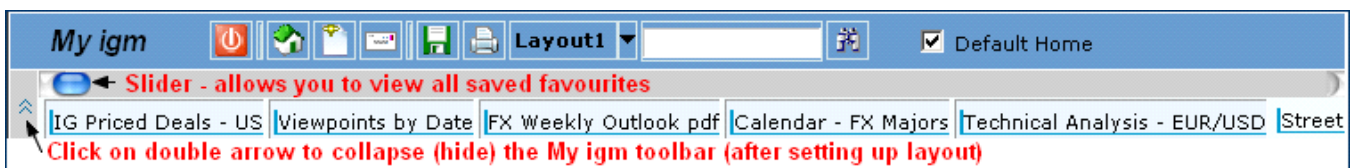
Note that you can **filter** by content Type, Content Title and/or GML path by typing text in the window above each respective column. For example, typing 'technical' in the Type window will list the available technical trading pages.

You can also add favourites from the **Favourites property icon** which is located at the top right-hand corner of each favourites window (more on this below) as well as from links resolved from favourites windows and from text searches.

Favourites can still be added from the product pages using **the folder icon** at the top of the content frame

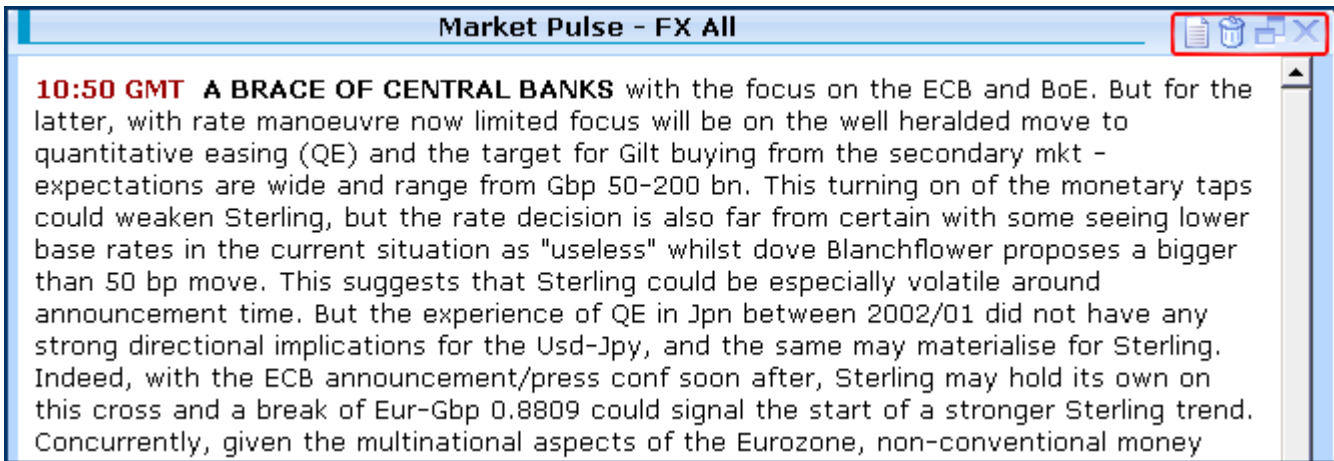
### 1.3 Favourites Toolbar

Every favourite added will appear as a tab on the **favourites bar** (below). The current maximum for **saved** favourites windows is 20. This means 20 in total across the 3 layouts rather than 20 favourites per layout. To view a long favourites list, simply scroll the slider from left to right: -



### 1.4 Favourites Windows

In the top right of each favourites window there are 4 icons: -

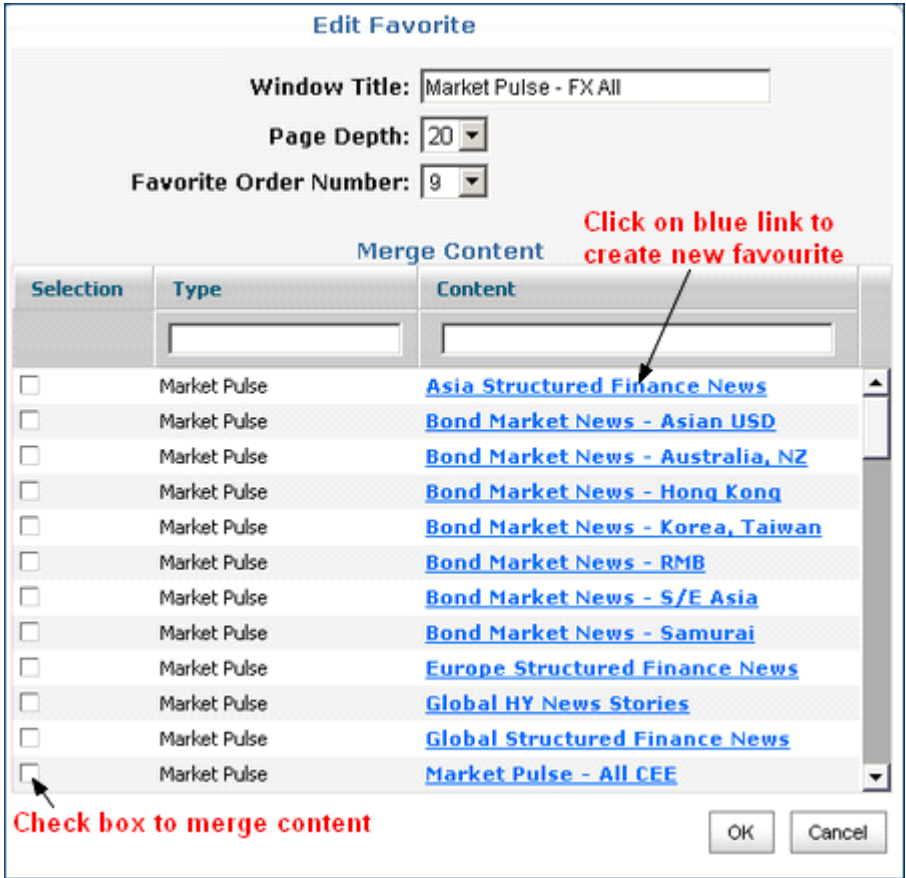


### 1.5 Favourite Properties

Clicking on the **Favourite Properties icon** allows you to merge content with similarly formatted content. This works best for scrolling type commentary/headlines where you can combine the commentary from different products within one window.

To merge content, simply check the box to the left-hand side of the content you wish to add.

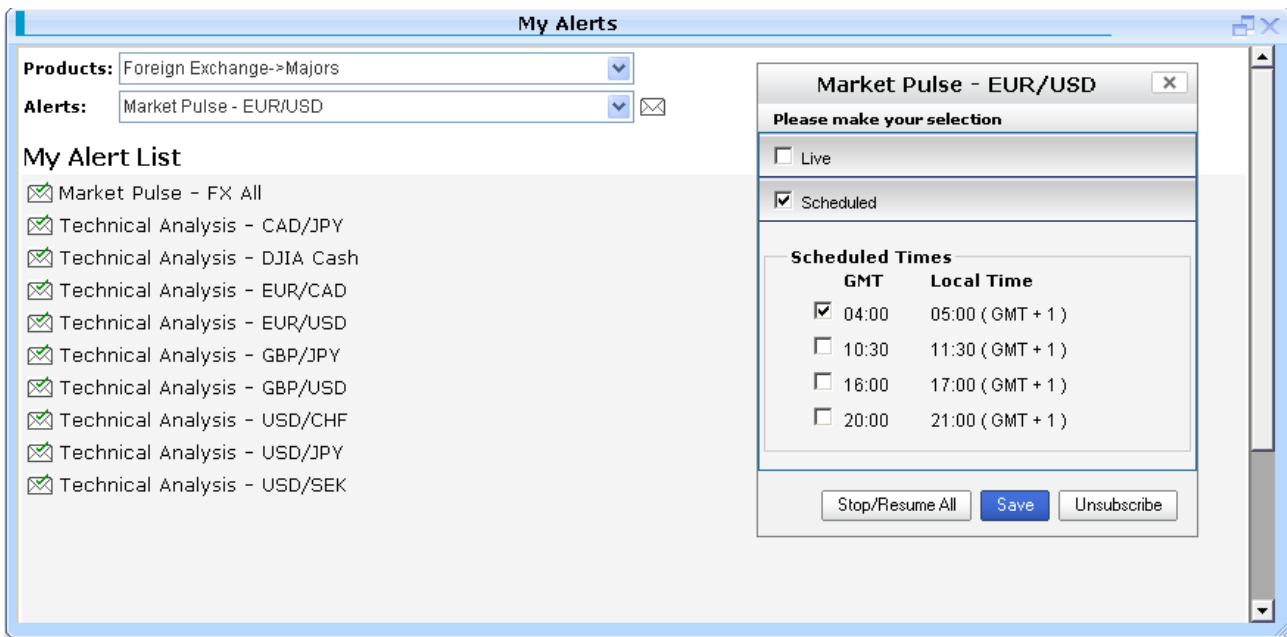
If you click on the **blue link** this will create a new favourite window. The window title, depth of content displayed and order of the favourite along the favourites bar can all be adjusted from this window. To **re-name** the window tile, simply type in your preferred heading in the 'Window Title' field.



### 1.6 Other Icons on the Favourites Window

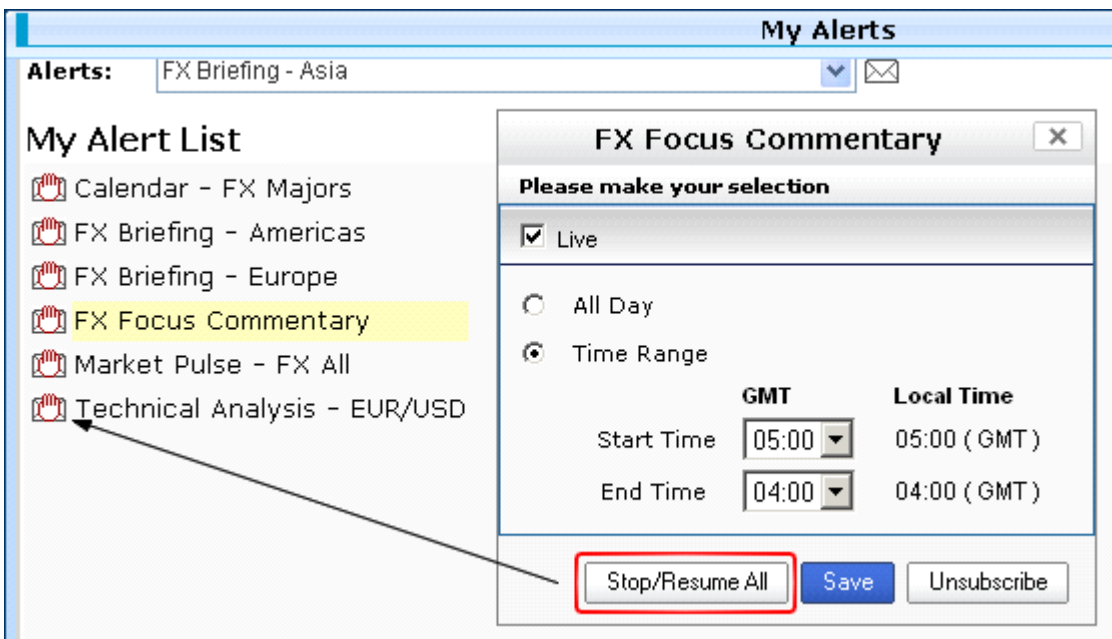
- **Removes** favourite from 'My igm'





You will notice that you have a list of your Alerts listed on the left-hand side of the page. In order to modify these alerts, click on the **Alerts Enabled icon** and then add, delete or amend your Alert accordingly.

An additional feature has been added to Alerts to allow you to temporarily suspend alerts (while on holiday). The Alerts dialogue window contains a new button (**Stop/Resume All**). When clicked on this suspends all alerts (not just the active alert) and all alert icons switch to from .



You can also temporarily suspend alerts directly from your alert emails by clicking on a newly added link contained in each email (see below). Once choosing this option you will be sent another link which you can click on to allow them to resume alerts on your return to the office.

[Unsubscribe to: FX Focus Commentary](#)

[Manage your alerts](#)

[Temporarily Suspend all Alerts from IGM](#)

## 2.0 Other 'My igm' Toolbar Icons



Logout (It is important to logout using this button, as multiple login sessions are blocked)



Home (To visit the standard web-site)



Save (Saves settings after changes)



Print (Prints the window in view)

## 2.1 Content Updates – Red Flash

A visual indicator of content updates is provided on the **'My igm'** page. When an update is received the favourites window will turn temporarily red to help draw your eye to the content change.

## 2.2 Auto Login

As the name suggests, this feature allows you to login automatically without having to type in your user name/password. Note that cookies need to be supported and turned on for this to work - the user name and password are saved to a cookie when the Auto-login check box is ticked.

The screenshot shows a login form with a navigation bar at the top containing links for 'Partnerships | Contact Us | Careers | Free Tri'. The form includes a 'Username:' field with the text 'smarsh', a 'Password:' field with masked characters, and an 'ok' button. Below the password field, there is a checked checkbox labeled 'Auto-login' and a link for 'Forgot Password'. A red box highlights the 'Auto-login' checkbox.

**(Tip: you can create a short-cut to our website and save on the desktop for a seamless log in process)**



## 2.2 About IGM & Contact Details

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Tel: +44 (0)207 017 5402 London  
Email: sales@informagm.com

+212 907 5802 New York

+852 2234 2000 HK